



Brighton City Council Meeting

Contact Information: City Hall • 200 N First St. • Brighton, Michigan 48116
(810) 227-1911 • www.brightoncity.org • info@brightoncity.org

This meeting will be conducted electronically.
Please visit the City website or the notice posted at City Hall for Zoom Meeting login instructions.

Regular Meeting May 20, 2021 – 7:30 p.m.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Consider Approval of the Agenda
5. Consider Approval of Consent Agenda Items

Consent Agenda Items

- a. Approval of Minutes: [Study Session of May 6, 2021](#)
- b. Approval of Minutes: [Regular Session of May 6, 2021](#)
- c. Approval of Minutes: Closed Session of May 6, 2021
- d. [Acceptance of Quarterly Financial and Investment Reports](#)
- e. [Approval to Reduce Curbside Parking Signs](#)
- f. POLC (Patrol) and POLC (Command) Letters of Understanding
- g. [Consider Amendment Of Awarded Bid To TLS Construction for the Municipal Storm Line Replacement Project with an Increase in the Amount of \\$4,957.72](#)
- h. [Appointment to Various Boards and Commissions](#)

Correspondence

6. Call to the Public
7. Staff Updates
8. Recycling Improvement Grant Presentation
9. Updates from Councilmember Liaisons to Various Boards and Commissions

New Business

10. Consider Approval of Five-Year AXON TASER 7 Lease to Own Agreement
11. [Consider award of bid for the Rickett Road Phase 2 Rehabilitation Project Including Alternate 1 to Fonson Company, Inc. for \\$1,367,478.05 including a 15% Contingency for a total of \\$1,572,600](#)
12. Consider Approval of Spray Patch Maintenance for Parking Lots, Streets, and Downtown Sidewalks, with A Budget Amendment from the General Fund to the Major Streets Fund for Deteriorated Downtown Sidewalk Areas

Other Business

13. Call to the Public
14. Motion to Enter Closed Session to Consider a Written Confidential Legal Opinion from the City's Attorney Pursuant to MCL 15.268(h), Which Specifically Includes the City Manager and, Pursuant to MCL 15.268(a), to Hear Complaints or Charges, and to Consider the Periodic Personnel Evaluation of the City Manager, at the Request of the City Manager, Which will Specifically Include the Attendance of the City Manager, Any Individual Who Was Interviewed About the Complaints or Charges, and Any Other Member of the Management Team or Supervisors Interested in Participating in the Periodic Personnel Evaluation of the City Manager

15. Consider Possible Action Resulting from Closed Session

16. Adjournment



City Council Study Session

200 N First St • City Hall Council Chambers • Brighton, Michigan 48116
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This meeting was conducted electronically.

MINUTES OF THE STUDY SESSION OF THE BRIGHTON CITY COUNCIL HELD ON MAY 6, 2021

1. Call to Order

Mayor Pipoly called the meeting to order at 6:00 p.m.

2. Roll Call

Present were Mayor Pipoly (City of Brighton, MI) and Mayor Pro Tem Gardner (City of Brighton, MI), Councilmembers: Bohn (City of Brighton, MI), Emaus (City of Brighton, MI), Muzzin (City of Brighton, MI), Pettengill (City of Brighton, MI), and Tobbe (City of Brighton, MI).

Staff Present: City Manager Nate Geinzer, City Clerk Tara Brown, Finance Director Gretchen Gomolka, Public Services Director Marcel Goch, Community Development Manager Mike Caruso, Assistant to the City Manager Henry Outlaw, Assessor Colleen Barton, DPW Superintendent Daren Collins, Regulatory Compliance Officer Josh Bradley, and Chief Rob Bradford. There were fourteen persons in the audience.

3. Approval of the Agenda

Motion by Mayor Pro Tem Gardner, seconded by Councilmember Emaus to approved the agenda as presented. **The motion carried without objection by roll call vote.**

4. Call to the Public

Mayor Pipoly opened the Call to the Public at 6:02 p.m. Hearing and seeing no comment, the Call to the Public was closed.

5. Consider Entering into a Closed Session to Consult with the City's Attorney Regarding Trial or Settlement Strategy in Connection with the Following Pending Litigation, the Discussion of which in an Open Session Would Have a Detrimental Financial Effect on the Litigating or Settlement Position of the City, Pursuant to MCL 15.268(e):

- a. **Brightland Properties, LLC v City of Brighton (18-001495)**
- b. **Lodging Enterprises, Inc. v City of Brighton (20-000527)**
- c. **Stellar Hospitality Brighton v City of Brighton (20-000531)**
- d. **Frontier Property of Brighton, Inc. v City of Brighton (20-001121)**
- e. **Brighton Hotel Suites, Inc. v City of Brighton (20-001543)**
- f. **Farah Real Estate Brighton, LLC v City of Brighton (20-001632)**
- g. **STW Investments, LLC v City of Brighton (20-003190)**
- h. **Symphony of Brighton, LLC v City of Brighton (20-003886)**

Motion by Councilmember Emaus, seconded by Councilmember Pettengill to enter into closed session to consult with the city's attorney regarding trial or settlement strategy in connection with the following pending litigation, the discussion of which in an open session would have a

detrimental financial effect on the litigating or settlement position of the city, pursuant to MCL 15.268(e) at 6:04 p.m. **The motion carried without objection by roll call vote.**

Motion by Councilmember Muzzin, seconded by Councilmember Tobbe to come out of closed session at 6:52 p.m. **The motion carried without objection by roll call vote.**

6. Discussion and Review of Engineering RFP for “Engineer of Record” and Prequalified “Project Engineers” Staff Recommendation

City Staff provided a detailed review of the extensive vetting process and results from the engineering request for proposals with recommendations for Engineer of Record and Project Engineers.

7. Call to the Public

Mayor Pipoly opened the Call to the Public at 7:21 p.m. Hearing and seeing no comment, the Call to the Public was closed.

8. Adjournment

Motion by Mayor Pro Tem Gardner, seconded by Councilmember Emaus to adjourn the meeting at 7:22 p.m. **The motion carried by roll call vote with Mayor Pipoly and Councilmember Emaus voting no.**

Tara Brown, City Clerk

Shawn Pipoly, Mayor



Brighton City Council Meeting

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MINUTES OF THE REGULAR MEETING OF THE BRIGHTON CITY COUNCIL HELD ON MAY 6, 2021

1. Call to Order

Mayor Pipoly called the meeting to order at 7:30 p.m.

2. Pledge of Allegiance

Mayor Pro Tem Gardner led the Pledge of Allegiance.

3. Roll Call

Present were Mayor Pipoly (City of Brighton, MI) and Mayor Pro Tem Gardner (City of Brighton, MI), Councilmembers: Bohn (City of Brighton, MI), Emaus (City of Brighton, MI), Muzzin (City of Brighton, MI), Pettengill (City of Brighton, MI), and Tobbe (City of Brighton, MI).

Staff Present: City Manager Nate Geinzer, City Clerk Tara Brown, Human Resources Manager Michelle Miller, Finance Director Gretchen Gomolka, Public Services Director Marcel Goch, Community Development Manager Mike Caruso, Assistant to the DPS Director Patty Thomas, Assistant to the City Manager Henry Outlaw, Deputy DPS Director Corey Brooks, DPW Superintendent Daren Collins, Regulatory Compliance Officer Josh Bradley, Chief Rob Bradford, and City Attorney Laura Genovich. There were fifteen persons in the audience.

4. Consider Approval of the Agenda

Motion by Mayor Pro Tem Gardner, seconded by Councilmember Emaus to approve the agenda as amended, moving item i from Consent Agenda to New Business as 9a. **The motion carried without objection by roll call vote.**

5. Consider Approval of Consent Agenda Items

Motion by Councilmember Emaus, seconded by Councilmember Tobbe to approved the amended Consent Agenda. **The motion carried without objection by roll call vote.**

Consent Agenda Items

- a. **Approval of Minutes: Special Budget Work Sessions of April 13 and 14, 2021**
- b. **Approval of Minutes: Study Session of April 15, 2021**
- c. **Approval of Minutes: Regular Session of April 15, 2021**
- d. **Approval of Resolution #2021-08 for the Category "F" Grant Funding Contract for the Rickett Road Phase II Street Project, as Accepted by the City Attorney**
- e. **Approval of a Resolution #2021-09 to Enter into a Facility Encroachment Agreement with CSX Transportation, Inc. for the Crossing on North Fourth Street, Including Payment of \$4,325, as Accepted by the City Attorney**
- f. **Approval of Resolution #2021-10 to allow staff to apply for a \$250,000 Category B Program Grant funded by the Michigan Department of Transportation Economic Development Fund for the Second Phase of the Northwest Neighborhood Street Reconstruction Project with a Grant Matching Fund Requirement of Fifty Percent.**
- g. **Approval of Engagement Letter for General Legal Counsel**

- h. Approval of Flagstar Deposit Placement Agreement, as Accepted by the City Attorney**
- ~~i. Approval of Site Plan #20-19: Northpond Office Complex, 1112 Rickett Road, as Recommended by the Planning Commission (moved to New Business)~~**

Correspondence

6. Call to the Public

Mayor Pipoly opened the Call to the Public at 7:36 p.m.

Susan Bakhaus spoke regarding Council Chambers renovations.

Cindi Joachim spoke in support of social districts

Sara Manning spoke regarding concerns with the Northwest Neighborhood project.

Chris Ozminski also spoke regarding concerns with the Northwest Neighborhood project.

Mayor Pipoly closed the Call to the Public at 7:44 p.m.

7. Staff Updates

Chief Bradford relayed a new program to help City residents on vacation. The police department will check the exterior of the home and provide reports with days and times the home was checked. This is a new program and daily checks are not guaranteed depending on the call volume of the officers.

Director Goch noted the DPW has been busy with new tree plantings along Devonshire and Woodlake. Mr. Goch also provided an update on the Northwest Neighborhood project and the recent bid opening for Rickett Road.

City Council discussed concerns that were brought up during Call to the Public.

Human Resources Manager Miller stated the City is still looking to hire four more seasonal DPW employees for the summer and two more recycling auditors. Those who are interested are urged to contact Michelle Miller at City Hall or visit the City website for more information.

Clerk Brown noted the City will have an August Primary for City Councilmembers. Those voters who are on the permanent absentee list should expect their ballot application at the end of May with ballots being sent at the end of June. The absentee ballot application will be a dual application for both the August Primary and November elections.

8. Updates from Councilmember Liaisons to Various Boards and Commissions

Councilmember Emaus stated the VetLife Organization will hold Boots and Brews Charity Pub Crawl to support veterans and local bars May 15, 2021 from 12:00 p.m. to 6:00 p.m. Those interested should visit the Vetlife Facebook page or contact Councilmember Emaus.

Councilmember Muzzin happily reported that Representative Slotkin recommended the Brighton Area Fire Authority to fund the construction of a new fire authority. The project has moved forward to the next level of the approval process.

Councilmember Bohn noted the Planning Commission met to consider approval on two agenda items. Town Place Suites was denied a site plan extension and a site plan for North Pond Complex on Rickett Road was approved.

Councilmember Tobbe reported SEMCOG met April 23, 2021 with MDOT to discuss current and future projects.

Public Hearing

9. Conduct a Public Hearing and Consider Adoption of the Fiscal Year 2021/2022 Budget, Resolution #2021-11

Mayor Pipoly opened the Public Hearing at 8:33 p.m.

Susan Bakhaus spoke regarding the utility fee increase.

Mayor Pipoly closed the Public Hearing at 8:36 p.m.

Motion by Councilmember Muzzin, seconded by Councilmember Emaus to adopt the fiscal year 2021/2022 budget, resolution #2021-11. **The motion carried without objection by roll call vote.**

New Business

9a. Approval of Site Plan #20-19: Northpond Office Complex, 1112 Rickett Road, as Recommended by the Planning Commission

Motion by Mayor Pro Tem Gardner, seconded by Councilmember Tobbe to approve of site plan #20-19: Northpond Office Complex, 1112 Rickett Road, as recommended by the Planning Commission. **The motion carried without objection by roll call vote.**

10. Consider Approval of the Proposed Fiscal Year ~~2020/2021~~ 2021/2022 Fee Schedule, Resolution #2021-12

Motion by Councilmember Tobbe, seconded by Councilmember Emaus to approve the proposed fiscal year 2021/2022 fee schedule, resolution #2021-12. **The motion carried without objection by roll call vote.**

11. Consider Approval of Resolution #2021-13 Setting Fiscal Year 2021/2022 Millage Rates to Set the Levy and Authorize the Collection of Taxes, Penalties and Fees.

Motion by Councilmember Emaus, seconded by Councilmember Pettengill to approve of resolution #2021-13 setting fiscal year 2021/2022 millage rates to set the levy and authorize the collection of taxes, penalties, and fee. **The motion carried without objection by roll call vote.**

12. Consider Awarding Engineering RFP for “Engineer of Record” Services and Prequalified “Project Engineers”

Motion by Mayor Pro Tem Gardner, Councilmember Pettengill to award engineering RFP for “Engineer of Record” services and prequalified “Project Engineers” as presented. **The motion carried without objection by roll call vote.**

13. Consider Approval of Bids Relating to the Council Chambers Rehabilitation in the Amount of \$130,625.83 per Subcommittee Recommendation

Motion by Mayor Pro Tem Gardner, seconded by Councilmember Emaus to approve of bids relating to the Council Chambers Rehabilitation in the amount of \$130,625.83 per subcommittee recommendation. **The motion carried by roll call vote (4-3) with Councilmembers Bohn, Muzzin, and Tobbe voting no.**

Other Business

14. Call to the Public

Mayor Pipoly opened the Call to the Public at 9:35 p.m.

Susan Bakhaus spoke regarding sidewalks in the Northwest Neighborhood.

Jordan Genso thanked DPW for the new tree plantings.

Chris Ozminski spoke regarding the Northwest Neighborhood project.

Mayor Pipoly closed the Call to the Public at 9:40 p.m.

15. Adjournment

Motion by Councilmember Pettengill, seconded by Councilmember Tobbe to adjourn the meeting at 9:40 p.m. **The motion carried without objection by roll call vote.**



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

MAY 20, 2021

SUBJECT: QUARTERLY FINANCIAL REPORT FOR THE PERIOD ENDING MARCH 31, 2021

ADMINISTRATIVE SUMMARY

- This report is for the third quarter of the fiscal year. Budgeted items overall are trending in line with budget. For items/departments that we know are trending favorably or unfavorably have been noted on the attached report.
- We will continue to monitor the budget and make City Council aware of any significant budget variances if they should arrive prior to next quarters report.

Prepared by: Gretchen Gomolka, Finance Director

Reviewed &

Approved by: Nate Geinzer, City Manager

FINANCIAL REPORT FOR CITY OF BRIGHTON - GENERAL FUND
PERIOD ENDING 3/31/2021

Favorable compared to Budget

Materially In line with Budget

Monitoring

Unfavorable compared Budget

	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 3/31/2021	OVER/ (UNDER) BUDGET	NOTES
REVENUE					
PROPERTY TAXES	6,680,310.00	6,680,310.00	6,641,173.69	(39,136.31)	We will not be made whole on delinquent real property tax until May of 2021, additionally we are not made whole by the County on delinquent personal property tax. The City will continue collection on delinquent personal property tax over the next several years.
TAX PENALTIES, INTEREST & FEES	253,700.00	253,700.00	266,299.46	12,599.46	We have collected the majority of the admin fee and are already slightly above the budgeted revenue.
LICENSES & PERMITS	407,550.00	407,550.00	241,455.54	(166,094.46)	Revenues in this area appear to be on target. Franchise fees are on a lag and we have only received the 1st two quarterly payments, and they are trending to be above budget. Building Permit fees, the largest part of this line item, won't pick up until the last quarter of the year, at which time we will have a better idea of how these compare to budget. Liquor licenses revenue has already met the annual budet.

Favorable compared to Budget
 Materially In line with Budget
 Monitoring
 Unfavorable compared Budget

	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 3/31/2021	OVER/ (UNDER) BUDGET	NOTES
STATE SHARED REVENUE	712,000.00	712,000.00	498,878.41	(213,121.59)	This account includes the annual PPT reimbursement budgeted at \$100K. We receive this in two annual payments. The first payment received in October was for \$136,343.32. So we will be well over budget in that line item when we received our second payment in May. Traditional State Shared revenue is paid bi-monthly on a lag. We have received the first three bi-monthly payments through the 3rd quarter. Due to Covid-19 we reduced the budgeted revenue. Based on the the first three payments we appear to be trending very favorable at year end.
INVESTMENT EARNINGS	88,000.00	88,000.00	16,180.79	(71,819.21)	Due to the unknown market changes with COVID-19 we reduced the budget for investment earnings over the prior year. Even with the reduced budget we will fall short of the budget this year.
RENTS & ROYALTIES	72,620.00	72,620.00	1,350.00	(71,270.00)	This majority of this line item represents charges to Major and Local streets for employees working on street projects and gets booked at year end.
OTHER REVENUE	63,750.00	63,750.00	64,760.62	1,010.62	Includes our dividend payment from our purchasing card, reimbursements to the City for retiree health savings account pre-funding, workers compensation, and bond recoveries
OTHER FINANCING SOURCES	247,500.00	318,137.02	70,637.02	(247,500.00)	This represents appropriation from DDA, Drug Forfeiture, and Utility Funds. The Drug Forfeiture transfer is based on actual K-9 unit costs, and will be processed at year end. The other transfers will be done throughtout the year.

Favorable compared to Budget
 Materially In line with Budget
 Monitoring
 Unfavorable compared Budget

	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 3/31/2021	OVER/ (UNDER) BUDGET	NOTES
SERVICE CHARGES	670,250.00	670,250.00	590,921.65	(79,328.35)	This is primarily refuse collection user fees, and revenue is inline with the prior year and current budget through March.
FINES & FORFEITS	44,825.00	44,825.00	23,664.46	(21,160.54)	Primarily police related fines, that come in sporadically throughout the year.
FEDERAL GRANTS	2,000.00	2,000.00	203,285.68	201,285.68	COVID relief grants for police wages are recorded here.
LOCAL UNIT CONTRIBUTION	88,000.00	88,000.00	60,243.19	(27,756.81)	This account is for the liaison officer payments and police for sporting events. We are trending in line with budget but may have a shortfall this year as the schools have reduced or eliminated sporting events or potential future shutdowns of the school.
STATE GRANTS	6,400.00	6,400.00	6,890.37	490.37	Act 302 payments are received in October and May, additionally we received a COVID grant from the Center for Technology and Civic Life of \$5,000
TOTAL REVENUES	9,336,905.00	9,407,542.02	8,685,740.88	(721,801.14)	

EXPENDITURES

CITY COUNCIL	30,762.00	30,762.00	6,885.88	(23,876.12)	Primary expense is Per Diems, which are paid at the end of the year.
CITY MANAGER	242,593.00	242,593.00	162,234.96	(80,358.04)	Includes City Manager and Assistant to the City Manager as well as contractual services for SPARK employee. Allocations for the Assistant to the City Manager were changed from the original budget and a higher percentage is being charged to City Manager.
COMMUNICATIONS	49,463.00	49,463.00	30,063.57	(19,399.43)	New department includes staff time and costs for communiations such as news letters and other mailings, posting, etc.
LEGAL SERVICES	258,112.00	258,112.00	123,931.88	(134,180.12)	General, MTT, and Labor attorney retainers and other expenses

Favorable compared to Budget
 Materially In line with Budget
 Monitoring
 Unfavorable compared Budget

	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 3/31/2021	OVER/ (UNDER) BUDGET	NOTES
CITY CLERK	178,046.00	178,046.00	115,704.34	(62,341.66)	Election costs and per diems as well as general operating exp. Expecting slight favorable outcome due to reallocation of the Assistant to the City Manager.
HUMAN RESOURCES	141,232.00	141,232.00	102,595.91	(38,636.09)	General operations. Change in employee benefit elections offset by savings from reallocation of the Assistant to the City Manager.
FINANCE	701,560.00	701,560.00	518,817.96	(182,742.04)	General operations. Expected to be slightly favorable due to the vacancy in the assistant assessor position.
INFORMATION SYSTEMS	114,967.00	114,967.00	101,626.00	(13,341.00)	General operations
POLICE	3,043,628.00	3,043,628.00	2,063,434.35	(980,193.65)	General operations, could possibly see a favorable outcome in the department at year end.
PUBLIC WORKS	2,245,917.00	2,271,678.78	1,676,979.30	(594,699.48)	General operations covering all city buildings and public spaces
COMMUNITY DEVELOPMENT	449,818.00	449,818.00	283,380.95	(166,437.05)	General operations
POST EMPLOYMENT BENEFITS	441,917.00	441,917.00	341,216.66	(100,700.34)	Healthcare for retirees, lower than anticipated renewal rates for January 2020, coupled with a favorable renewal for January 2021. Annual Deductibles are paid up front in January each year, making year to date through YTD look high.

Favorable compared to Budget
 Materially In line with Budget
 Monitoring
 Unfavorable compared Budget

	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 3/31/2021	OVER/ (UNDER) BUDGET	NOTES
TRANSFERS-OUT AGENCIES	156,200.00	156,200.00	145,734.12	(10,465.88)	425 Agreement payment to Genoa Township based on the Taxable Value for the parcels in the agreement were paid in February 2021 (not in this report through December 2020) and came in \$10K higher than estimated in the budget. The appropriations to SPARK, and the Historical Society will be paid closer to year end. We will be \$10K over budget.
TRANSFERS-OUT OTHER FUNDS	1,382,369.46	1,583,148.71	603,458.00	(979,690.71)	Appropriations to other funds are made as expenditures in those funds as they occur.
TOTAL EXPENDITURES	9,436,584.46	9,663,125.49	6,276,063.88	(3,387,061.61)	

Net of Revenues VS Expenditures	(99,679.46)	(255,583.47)	2,409,677.00		It is too early in the year to make final projections. Overall revenues and expenditures are materially inline with the budget. Note the budgeted use of fund balance is due to the transfer of fund balance to the new capital reserve fund and the boiler repair at the community center.
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CITY OF BRIGHTON
REPORT FROM THE CITY MANAGER TO CITY COUNCIL
May 20, 2021

SUBJECT: QUARTERLY INVESTMENT REPORT AS OF MARCH 31, 2021

ADMINISTRATIVE SUMMARY

- The City's total investment/bank balance has increased by \$15,285,734 or 101.4% over last quarter to \$30,355,907.
- This increase is the net result of the receipt of just over \$17.5 million in bond proceeds, partially offset by the decrease of cash following the normal cash flow of the City as the majority of tax revenue is collected in the first quarter of the fiscal year, while expenditures tend to be constant throughout the year.
- Compared to the same quarter a year ago, the City's total investment/bank balance has increased by \$20,545,332 209.4%. This increase is due to increased cash flow and fund balance from the new streets millage and the bond issuance proceeds.
- The City's average rate of return on investments has decreased from 0.16% to 0.15% over the last quarter. Amidst declining interest rates due to the COVID-19 pandemic we have maintained that same interest rate over the last quarter with a very slight decrease.
- The City's earnings while meager are higher than the benchmark 3-month Treasury Bill Rate and the Fed Funds Rate. This is due to the majority of our accounts still paying interest at rates higher than the benchmarks. The City is not currently holding any certificates of deposit as the interest rates are extremely low and we don't want to tie up funds at low rates in the case of an improving economy over the next several months. The City continues to properly diversify funds in order to obtain the most FDIC insurance coverage at possible. We achieve this through a single lower interest bearing investment that spreads our money across several different banks. This relieves the burden of the City tracking 40 or more different financial institutions. The only exception to this is with the bond proceeds which are currently held in our Flagstar checking account as of March 30, 2021. At the May 6, 2021 City Council meeting a new Flagstar Bank account was approved in order to obtain full FDIC coverage.
- The City's deposits/investments with Flagstar Bank, The State Bank, Independent Bank, and Michigan Class total 65.2%, 5.2%, 16.8%, and 8.6%, respectively, of the City's overall portfolio. The high ratio of deposits held in Flagstar is due to the receipt of bond proceeds.
- We continue to work within the primary objectives of the City's Investment Policy, which, in priority are; safety, liquidity, and return on investment.

Prepared by: Gretchen M. Gomolka, Finance Director

Approved by: Nate Geinzer, City Manager

MEMORANDUM

To: City Council
From: Laura Hoshaw, Treasurer 
Subject: Quarterly Investment Report
Date: April 27, 2021

The City of Brighton currently has no Certificates of Deposit. With rates for new CD's being so low, we have decided to keep our funds liquid and not tie them up until rates improve.

We are earning interest rates ranging from 0% to .50% on our money market, savings, and checking accounts held at various financial institutions. We have two accounts that are earning 0% interest at Old National Bank. One is a small balance account, which allows our Police officers no fee money orders for out of county court warrants. The other is a tax account that gives our citizens another location to pay their property taxes. These funds are liquid in nature and are available to use on demand. Municipalities are required to use Michigan banks for investment purposes.

March home sales jumped by one-third over February's total as demand from hordes of eager homebuyers pushed the median sales price above \$300,000. The pace of sales accelerated to the fastest rate on record for the month of March dropping an already strained housing inventory to half of what it was a year ago. New listings are coming into the market, but because houses are selling so fast, the inventory total cannot keep pace. In many markets, buyers have to race to make an offer, often over list price, to get the house they want which creates an attractive environment for sellers.

Job growth boomed in March at the fastest pace since last summer, as stronger economic growth and an aggressive vaccination effort contributed to a surge in hospitality and construction jobs. Unemployment fell to 6% in March from last April's high of nearly 15% though it is still nearly double the five-decade low of 3.5% in February of 2020. This shows the economy is healing and those who lost their jobs are coming back into the workforce as the recovery continues and restrictions are lifted. The current recovery got a major boost from the recently passed 1.9 trillion "American Rescue Plan Act" combined with the previously enacted stimulus packages, a total of 5.3 trillion has been pumped into the economy to keep people and business afloat and support public health

The COVID-19 pandemic is causing tremendous human and economic hardship across the United States and around the world. Following a moderation in the pace of the recovery, indicators of economic activity and employment have turned up recently, although the sectors most adversely affected by the pandemic remain weak. The path of the economy will depend significantly on the course of the virus, including progress on vaccinations. The ongoing public health crisis continues to weigh on economic activity, employment, and inflation, and poses considerable risks to the economic outlook. The Committee decided to keep the target range for the federal funds rate at 0 to ¼% and expects it will be appropriate to maintain this target range until labor market conditions have reached levels consistent with the Committee's maximum employment and price stability goals.

CITY OF BRIGHTON
 QUARTERLY INVESTMENT REPORT
 AS OF MARCH 31, 2021

<u>Investment Accounts</u>	<u>Account Balance</u>	<u>Maturity Date</u>	<u>Current % Interest Rate</u>	<u>Average R.O.R.</u>
OLD NATIONAL BANK-Checking	37,082	Immediate	0.00%	0.00%
OLD NATIONAL BANK-Juvenile	4,536	Immediate	0.00%	0.00%
Total Old National Bank	<u>41,618</u>			
1ST NATIONAL BANK	225,497	Immediate	0.15%	0.00%
Total 1st National Bank	<u>225,497</u>			
FIRST NATIONAL BANK OF AMERICA	240,485	Immediate	0.25%	0.00%
Total First National Bank of America	<u>240,485</u>			
HORIZON BANK-MM	256,727	Immediate	0.07%	0.00%
Total Horizon Bank	<u>256,727</u>			
FLAGSTAR BANK-Refundable Deposit	311,339	Immediate	0.25%	0.00%
FLAGSTAR BANK-Combined Savings	2,160,058	Immediate	0.25%	0.02%
FLAGSTAR BANK-Flexible Spending	10,043	Immediate	0.15%	0.00%
FLAGSTAR BANK-A/P Checking	17,295,798	Immediate	0.15%	0.09%
Total Flagstar Bank	<u>19,777,238</u>			
LEVELONE BANK MM	270,511	Immediate	0.20%	0.00%
Total Level One Bank	<u>270,511</u>			
CHIEF FINANCIAL CREDIT UNION-Platinum Sav	263,335	Immediate	0.50%	0.00%
Total Chief Financial Credit Union	<u>263,335</u>			
THE STATE BANK-Savings Account	1,564,653	Immediate	0.10%	0.01%
Total The State Bank	<u>1,564,653</u>			
INDEPENDENT BANK UTILITY LB-Checking/Sweep	5,113,550	Immediate	0.12%	0.02%
Total Independent Bank	<u>5,113,550</u>			
MICHIGAN CLASS	2,602,294	Immediate	0.05%	0.00%
Total Michigan Class	<u>2,602,294</u>			
TOTAL	<u><u>30,355,907</u></u>		2.24%	0.15%
Three Month Treasury Bill Rate*				0.03%
Average Fed Funds Rate**				0.07%
City's Avg. R.O.R. over/(under) the 3-month T-Bill Rate				0.11%
City's Avg. R.O.R. over/(under) the Avg. Fed Funds Rate				0.08%



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

MAY 20, 2021

SUBJECT: REDUCTION OF PANDEMIC RELATED TEMPORARY PARKING ZONES

BACKGROUND

- In December 2020, facing surging COVID case levels (new cases per day peaking at ~10,000 in December), City Council opted to implement expanded temporary parking zones in the Downtown.
- The intent was to assist local business operations during the surge and also to mitigate the impact colder weather on businesses.
- These zones were delineated by temporary signs and temporary spots were implemented.
- City Council directed Staff to review on a regular basis for adjustments as conditions changed.

ADMINISTRATIVE SUMMARY

- As part of the review process for the pandemic related temporary parking Staff would like Council to consider scaling back this program based on the current conditions.
- Vaccines are becoming widely distributed, the statewide vaccinated rate is at or above 55%, and new cases per day have dropped to ~2,500 and trending downward.
- Several businesses have expressed concern over the current density of temporary parking given the improving conditions and have requested a re-evaluation from Staff of the current layout.
- Warmer weather allows for more flexible use of outdoor space for business operations.
- Regular parking for events and other activities during the summer months will be in high demand.

RECOMMENDATION

Approve a reduction, at the discretion of Staff, of pandemic related temporary parking by approximately 50% of the current layout.

Prepared by: Henry Outlaw, Assistant to the City Manager

Reviewed &

Approved by: Nate Geinzer, City Manager



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

MAY 20, 2021

SUBJECT: CONSIDER AMENDMENT OF AWARDED BID TO TLS CONSTRUCTION FOR THE MUNICIPAL STORM LINE REPLACEMENT PROJECT WITH AN INCREASE IN THE AMOUNT OF \$4,957.72

BACKGROUND

- At the April 1, 2021 Council Meeting, the City Hall Storm Line Replacement contract was awarded to TLS Construction for \$21,629.51 with a contingency cap of \$25,000. The project was developed to repair the deteriorating 18" storm drainpipe that runs into the Millpond. There were four bidders that submitted proposals with prices ranging from \$21,629.51 to \$43,325. The project was completed in the timeframe outlined by the contract and to the satisfaction of City Staff.

ADMINISTRATIVE SUMMARY

- When the Storm line replacement was complete and the invoice submitted to the City, DPS Staff found an issue with the total and reached out to the contractor for clarification. A discussion was held with the contractor to which they commented on how the language for the scope of work was presented in the contract. Further into the conversation Staff recalled that the contractor did, in fact, reach out to the City for clarification before the bid submittal date to make sure their proposal would be accurate. Unfortunately, when DPS responded, the answer given was not clearly defined and taken differently than intended by Staff. Reviewing the contract language and our reply, Staff understood how this could happen. While DPS Staff has done many Request for Proposals, this problem has not occurred in the past. With that in mind, we wanted to know how the other contractors read the contract in an effort to understand the problem so we reached out to them. What we found was that of the four bid proposals, two read the contract language the way described by our awarded bidder and two read it as a full lump sum project. The two high bidders priced the job as a lump sum all-inclusive project with additional materials and work (if needed) to be charged at unit pricing. The two low bidders priced out the job as a partial lump sum project for the storm line replacement only with unit pricing needed for required materials and concrete work to bring the project up to the specifications documented in the contract. That would explain the close pricing of the low bidders and close pricing of the high bidders.
- With the two high bids at \$38,300 and \$43,325 and the low bids at \$21,629.51 and \$22,716.00, it was easy to understand what had happened. After looking at the pricing difference between the two low bidders and the unit pricing provided by both, the low bidder would still have been TLS Construction. While the additional \$4,957.72 is more than the \$25,000 that Council approved with the contingency, the overall cost is still lower than the pricing of the other bidders and \$20,000 lower than the currently budgeted funds of \$50,000 intended for this project.
- Since the discussion with the contractor, Staff has reviewed the contract and future bid response language and made the necessary changes. Being satisfied with the contractor's performance and acknowledging that the effort was made on their part to correctly bid the project, we feel that the total invoice amount should be paid in full.

RECOMMENDATION

Approve amendment of awarded bid to TLS Construction for the Municipal Parking Lot Storm Line Replacement Project with an increase of \$4,957.72

Prepared by: Marcel Goch, DPS Director

Reviewed by: Gretchen Gomolka, Finance Director

Within Budget

Budget Amendment Necessary and In Proper Form

Other _____

Reviewed &

Approved by: Nate Geinzer, City Manager



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

MAY 20, 2021

SUBJECT: BOARD MEMBER APPOINTMENT TO THE DOWNTOWN DEVELOPMENT AUTHORITY (DDA)

ADMINISTRATIVE SUMMARY

- Kathleen London, Owner and Proprietor of *London Beauty*, is seeking appointment to the DDA and is recommended by Mayor Shawn Pipoly.
- Kathleen meets the requirements for DDA Board Member status as defined by the DDA statute and by-laws and is a regarded member of the community.
- Her business has been established on Main St. for three years and she possesses experience and knowledge which could enhance the DDA operations.

RECOMMENDATION

Approve the appointment of Kathleen London to the Downtown Development Authority Board.

Prepared by: Henry Outlaw, Assistant to the City Manager

Reviewed &

Approved by: Nate Geinzer, City Manager

From:

Kathleen London
Wednesday, April 14, 2021 11:22 AM

Hi

I recently was made aware that there was an opening on the DDA. I own London Beauty on Main Street in Brighton and have spent the past 3 years trying to bring value not only to my shoppers but to the city as well. I participated on the Taste of Brighton Board and expressed interest in the PSD prior to the closure of that board. I was raised in a small midwestern town with a historic district, and a vibrant Main St. I worked in a small shop on that Main St. and my parents instilled the value of participating in your community through their own service on various city boards. I would love to do the same.

I have a long career in multi-door retail and did fundraising for the Smithsonian Institute as well as worked for the retail leasing giant The Taubman Company. Additionally, I just participated in the Goldman Sachs 20kSB program which was an amazing opportunity to connect not only across MI with other small businesses but across the country. I mentioned this to Denise Murray and for her Second Cup series connected her with the outreach coordinator of the program.

If you are unfamiliar with London Beauty and what we do here are some links to our social media as well as a link to my LinkedIn profile which details my career.

All the Best

Kathleen

My LinkedIn

<https://www.linkedin.com/in/kathleen-london-aa6a20a/>

Some of what London Beauty is up to:

<https://beautyunderground.souder.fm>

<https://www.instagram.com/londonbeautyonline/>

<https://www.facebook.com/londonbeautyonline/>



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

DATE

SUBJECT: CONSIDER AWARD OF BID FOR THE RICKETT ROAD PHASE 2 REHABILITATION PROJECT INCLUDING ALTERNATE 1 TO FONSON COMPANY, INC. FOR \$1,367,478.05 INCLUDING A 15 PERCENT CONTINGENCY FOR A TOTAL OF \$1,572,600

BACKGROUND

- Approximately 20 years ago, Rickett Road was resurfaced from Grand River to the southern City limits near Oak Ridge Drive. With its heavy traffic and aging infrastructure, rehabilitation is once again required along this route. When the previous project was done, the utilities were in acceptable condition so only the roadway was rehabilitated; however, in 2018 a sanitary sewer collapse took place between Sisu Knoll and Summit Street. After further review of this older sanitary sewer main, several partial failures were found on the same line, which prompted design engineering to be done for their repair. After the first repair of the collapsed sewer in 2018, the additional failures were addressed within the Rickett Road Phase 1 Project in 2019. This project took place from Sisu Knoll north to Grand River and included Church Street. At the time the design engineering was being done for the first phase of Rickett Road, staff included the design engineering for Phase 2 with the idea that if funds became available, the project would be ready for construction. The second phase includes the remaining portion of Rickett Road from Sisu Knoll to the southern City limits and the short piece of Rickett Road from Church Street to Grand River.

ADMINISTRATIVE SUMMARY

- Now that Phase 1 of Rickett Road has been completed and the sanitary sewer replaced, the second phase of Rickett Road needs attention. Currently, there is an older cast iron sanitary force main that runs from Sisu Knoll to a lift station past Oak Ridge Drive. This line is approximately fifty years old and in need of replacement. As Staff has reviewed its current location, the likelihood of replacing it in the same place without serious issues is minimal. This led to the choice of positioning it under the roadbed. Knowing that the area that the pipe will be placed has a high water table and that open cut excavation will be much more expensive, Staff decided to use directional boring in an attempt to save money and reduce construction time. This process would also result in less area of the road surface being disturbed, as there will only have to be holes cut in the roadway where the pipes will be connected.
- With the work that needed to be done on the sanitary force main, it seemed logical to incorporate road surface rehabilitation into the project. Phase 2 surface rehabilitation will consist of some curb replacement, removal of the center island boulevard and mill and overlay of the existing road surface. Additionally, there will be an extension of existing gravity sewer and water main to service the properties on the east side of Rickett Road, where there are currently projects being brought to Community Development for review.
- This project was put out to bid by Tetra Tech Engineering Services on March 22, 2021 with a pre-bid meeting held on March 30, 2021 to discuss the job requirements. As the meeting progressed, the topic of pipe availability was discussed with several of the contractors having concerns about the lead time for getting the specific pipe needed for the project. Apparently, most of the High Density Polyethylene Pipe (HDPE) being produced in the United States is made in Texas, and due to weather related issues, they were expecting long lead times. After the meeting, Staff and the engineers discussed other pipe options if getting the HDPE was to become an issue. At that time, the bid opening was extended to May 4 instead of April 15 to give contractors more time to get pricing for using a different pipe. There were two types of pipes that would be acceptable: fusible Polyvinyl Chloride (PVC)

and Ductile Iron (DI). On May 4, 2021 Tetra Tech held the bid opening for Phase 2 of the Rickett Road Project. The bid consisted of a base bid with three alternates. The base bid consisted of the sanitary force main and road rehabilitation for the area from Sisu Knoll south the City limits. The first alternate was adding the short piece of Rickett Road between Church Street and Grand River to the project that did not get rehabilitated during Phase 1. Alternate 2 was the option of using fusible PVC pipe if HDPE pipe was not available with Alternate 3 using Ductile Iron pipe instead of HDPE.

Contractor	Base Bid	Bid Alternate 1 Short Rickett	Base & Alt. 1 (HDPE) Total	Base, Alt. 1 & Alt. 2 (PVC) Total	Base, Alt. 1 & Alt. 3 (DI) Total
Fonson Company, Inc.	\$1,203,547.45	\$163,930.60	\$1,367,478.05	\$1,400,190.05	\$1,462,434.05
Dunigan Bros.	\$1,303,193.30	\$155,036.40	\$1,458,229.70	\$1,525,763.30	\$1,536,259.30
TLS Construction	\$1,663,281.00	\$195,017.00	\$1,858,298.00	\$1,950,138.00	\$1,989,498.00
M&K Construction	\$1,884,011.54	\$264,450.47	\$2,148,462.01	\$2,323,605.21	\$2,486,293.21

- As seen above, Fonson Company, Inc. was the low bidder regardless of which alternate was used. Fonson was one of the six companies that was pre-qualified for the Northwest Neighborhood Project and has done work in the City before. In 2018, the City used Fonson on the Second Street Reconstruction Project and while the project did get completed, there were a few complications. Staff and Tetra Tech have done their due diligence in discussing the past project concerns with Fonson leadership and have been assured that the issues have been resolved. Included with Tetra Tech’s recommendation letter is a letter from management at Fonson expressing their desire to work together with the City of Brighton.
- When this contract was put out to bid, the City had not obtained new legal representation and was using the original City attorney approved contract language used in the past. Now that the new legal firm has been hired, Staff will update new contract language for this project. Additionally, the new contract language will be used for all future projects.
- Funding for this project has been established through the Major Streets Fund and Utilities Fund, via bond proceeds. The Category F Grant that the City was awarded earlier this spring will provide an additional \$375,000 to be used for the streets portion of the project. Please note, that Staff is recommending a 15 percent contingency as opposed to the engineering recommendation of 10 percent. With the history of the last few projects, Staff is moving towards a standard of 15 percent contingency recommendation when funds are available as a safeguard for unexpected variables that may occur.

RECOMMENDATION

Award of bid for the Rickett Road Phase 2 Rehabilitation Project Including Alternate 1 to Fonson Company, Inc. for \$1,367,478.05 including a 15 Percent Contingency for a total of \$1,572,600, with contract documents to be reviewed and approved by the City Attorney.

Prepared by: Marcel Goch, DPS Director

Reviewed by:

Gretchen Gomolka, Finance Director (Required for all financial related agenda items)

- Within Budget
- Budget Amendment Necessary and In Proper Form
- Other _____

Reviewed &

Approved by: Nate Geinzer, City Manager

Attachment: Tetra Tech Recommendation of Award



May 11, 2021

Mr. Marcel Goch
City of Brighton
200 North First Street
Brighton, MI 48116

**Re: South Rickett Road
Road and Utility Improvements CSX Railroad to City Limit
Contract 12766-19003-RS-1
Recommendation of Award**

Dear Mr. Goch:

On behalf of the City of Brighton, bids were received for the South Rickett Road and Utility Improvements, Contract 12766-19003-RS-1, on Tuesday, May 4, 2021 at 10:00 a.m. Four (4) bids were presented and publicly read via Zoom video conferencing. The project is based on unit prices with lump sum pricing for certain line items.

The bid form was setup to provide the City with multiple contracting options. The options are described as:

- Base Bid: Rickett Road – Road and Utility Improvements from CSX Railroad to the City Limit
- Bid Alternate 1: Rickett Road Improvements from Grand River to Church Street
- Bid Alternate 2: Forcemain material change in Base bid from high-density polyethylene (HDPE) to PVC (polyvinyl chloride) pipe.
- Bid Alternate 3: Forcemain material change in Base bid from high-density polyethylene (HDPE) to ductile iron pipe (DIP).

Bid Alternates 2 and 3 were added to the project as an addendum due escalating piping prices and long lead times in pipe delivery. To maintain project flexibility, Bid Alternates 2 and 3 provided options if HDPE was not reasonably available and would potentially cause delays in the project’s construction schedule.

The four (4) contractors that provided bids are listed in the below table.

BIDDERS

Company Name	Address	City, STATE, ZIP
FONSON COMPANY, INC.	7644 Whitmore Lk Rd	Brighton, MI 48116
DUNIGAN BROS., INC.	911 E South St	Jackson, MI 49203
TLS CONSTRUCTION	2000 N Burkhart Rd	Howell, MI 48855
M-K CONSTRUCTION CO.	18388 Dix-Toledo Road	Brownstown, MI 48193

Tetra Tech

7927 Nemco Way, Suite 100, Brighton, MI 48116
Tel 810.225.8439 Fax 810.220.0094 www.tetrattech.com

We have reviewed the provided “Bid Unit Price” with the “Bid Price” for all Contractor bids received. The below tables compare Bid Price from the Contractor’s Bid Form to the calculated Extended Bid Price. The Extended Bid Price, as defined in the bidding documents, is the Contractor’s Unit Price bid multiplied by the Estimated Quantity listed on the Bid Form. The Extended Bid Price Tables are included as an attachment for the City’s reference and files. In cases of discrepancies, the Extended Bid Price is prevalent. The following table summarizes the extended bid price findings.

EXTENDED BID PRICE SUMMARY

BASE BID	Fonson Company	Dunigan Bros	TLS Construction	M-K Construction	Engineer's Estimate
Total Contractor Bid Price	\$1,203,547.45	\$1,303,489.30	\$1,663,281.00	\$1,884,011.54	\$1,370,049.10
Extended Bid Price Verification	\$1,203,547.45	\$1,303,193.30	\$1,663,281.00	\$1,884,211.54	
Bid Discrepancies	\$0.00	(\$296.00)	\$0.00	\$200.00	

BID ALTERNATE 1	Fonson Company	Dunigan Bros	TLS Construction	M-K Construction	Engineer's Estimate
Total Contractor Bid Price	\$163,930.60	\$155,036.40	\$195,017.00	\$264,450.47	\$160,433.50
Extended Bid Price Verification	\$163,930.60	\$155,036.40	\$195,017.00	\$264,450.47	
Bid Discrepancies	\$0.00	\$0.00	\$0.00	\$0.00	

BID ALTERNATE 2	Fonson Company	Dunigan Bros	TLS Construction	M-K Construction	Engineer's Estimate
Total Contractor Bid Price	\$32,712.00	\$67,533.60	\$91,840.00	\$175,143.20	\$28,240.00
Extended Bid Price Verification	\$32,712.00	\$67,533.60	\$91,840.00	\$175,143.20	
Bid Discrepancies	\$0.00	\$0.00	\$0.00	\$0.00	

BID ALTERNATE 3	Fonson Company	Dunigan Bros	TLS Construction	M-K Construction	Engineer's Estimate
Total Contractor Bid Price	\$94,956.00	\$78,029.60	\$131,200.00	\$337,831.20	\$54,480.00
Extended Bid Price Verification	\$94,956.00	\$78,029.60	\$131,200.00	\$337,831.20	
Bid Discrepancies	\$0.00	\$0.00	\$0.00	\$0.00	

Fonson Company was the apparent low bidder with a base bid of \$1,203,547.45. The base bid is \$166,501.65 below the Engineer’s estimate of \$1,370,049.10. Fonson Company Contractor Qualifications was reviewed in April 2021 as part of the Northwest Neighborhood 2020 Street Improvements Prequalification process. Based on the results of the review process and reference checks, the City approved Fonson Company as a prequalified bidder for the Northwest Neighborhood 2020 Street Improvements. The prequalification package is attached for reference.

Tetra Tech has successfully worked with this Contractor on previous projects, however, the most recent project, Second Street Road and Utility Improvements in 2018, found the Contractor’s management of the project to be unsatisfactory. The lack of organization from their management staff caused project delays and additional project costs. A quality project team will result in a quality project. For this reason, Fonson Company was asked to provide the City with their upfront schedule for piping delivery, project start, and who the project superintendent will be. Fonson was responsive in providing written documentation of the requested information, which is included as an attachment to this letter.

The seconded lowest bidder was Dunigan Bros. who successfully executed the North Rickett Road Street and Utilities Improvements within the general time constraints set forth by the contract documents. Dunigan Bros. is also the prime contractor on the Northwest Neighborhood Street and Utility project.

After reviewing the bids received and supplemental information provided, Tetra Tech recommends the City proceed with the Award of the Base Bid and Bid Alternate 1. Tetra Tech further recommends the City include a construction contingency of approximately 10%. The construction contingency would be used to cover variable construction costs including, but not limited to, unforeseen site conditions, change orders, errors/omissions and field modifications over the entirety of the construction phase. The below table lists the recommended award costs associated with the two low bidders.

	Fonson Company	Dunigan Bros.
Construction Base Bid	\$1,203,547.45	\$1,303,193.30
Construction Alternate 1	\$163,930.60	\$155,036.40
Construction Subtotal	\$1,367,478.05	\$1,458,229.70
10% Contingency	\$136,821.95	\$145,870.30
TOTAL	\$1,504,300.00	\$1,604,100.00

Once a Contractor is selected for the work, Tetra Tech will forward a Notice of Contractor Award to be signed by the City. The Contractor Notice of Award notifies the bidder of the City’s intent to enter a contract for the work and initiates the Contractor to obtain the required insurance and bonding documentation. We further recommend the City authorize the signing of the Agreement contingent upon the required insurance and bonding documentation is received.

Mr. Marcel Goch
South Rickett Road
Recommendation of Award
May 11, 2021
Page 4

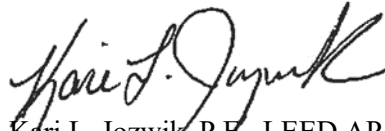
Once the contract documents are fully executed, we will schedule a pre-construction meeting with the Contractor and City staff to initiate the construction phase of the work. We look forward to working with the City in the completion of this important project.

Please call if you have any questions.

Sincerely,



Steven J. Magnan, P.E.
Senior Project Manager



Kari L. Jozwik, P.E., LEED AP
Project Engineer

Attachment: Fonson Letter of Intent
Extended Bid Prices
Fonson Prequalification Package

FONSON COMPANY, INC.

Site Development / Road Builders / Sewer and Water

7644 Whitmore Lake Road • Brighton, MI 48116 • Phone: (810) 231-5188 • FAX: (810) 231-5404
May 10, 2021

Ms. Kari Jozwik, P.E.

Tetra Tech

7927 Nemco Way, Suite 100

Brighton, MI 48116

Dear Ms. Jozwik,

Re: South Rickett Road Utility Improvements

We understand the lingering doubts on the competence of Fonson due to the problems encountered on Second Street several years ago, the Superintendent for which, John Heavy, is no longer with the company. South Rickett Road was bid and will be managed by Brendan Fons, client references for whom are as follows;

Ann Arbor DDA: Liz Rolla

erolla@a2dda.org

734 323 7156

City of Ann Arbor : Brian Slizewski

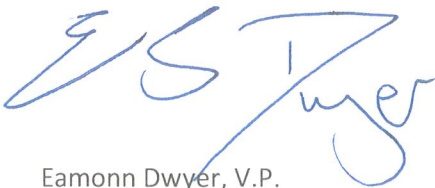
bslizewski@a2gov.org

734 794 6410 ext 43607

Assuming award by city council on May 20, and allowing 14 days for execution of contracts, we would be able to order the HDPE pipe in early June with anticipated delivery at the end of July. Our start date would be on or about August 15, with a projected construction duration of 8 weeks. That should still allow a 6-week buffer for weather delays or other unanticipated problems before the contract completion date of November 15, 2021.

It is not in the long-term interests of the City of Brighton to decline award of this project to Fonson, and so decrease the number of bidders on future projects. Nor is it prudent business for Fonson to limit the pool of potential clients by failing to meet Owner expectations. It is important for both entities to make this project a success.

Sincerely,



Eamonn Dwyer, V.P.